

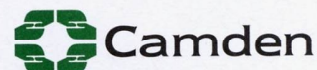
Date: 13<sup>th</sup> April 2010

Contract ref: 09/303

Enquiries to: Harry Odoi

Tel: 020 7974 2813

The Leaseholder(s)



**Home Ownership Services**

Housing and Adult Social Care  
London Borough of Camden  
Bidborough House  
38-50 Bidborough Street  
London WC1H 9DB

Tel: 020 7974 4444

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Dear Leaseholder(s)

**Notice of Intent to carry out heating works**

I write with reference to the Schedule 3 Notice dated **5<sup>th</sup> March 2010**, regarding the above work to your block/estate. The leaseholder observation period has now expired and all queries raised within the relevant period have been responded to.

I have now given instruction to the Project Manager, **Jackie Louis**, to let the work to the contractor.

The Project Manager will write shortly with details of the Meet The Contractor meeting. This is an excellent opportunity to come and meet the contractor and ask any questions you may have about the works.

If you have any questions regarding this matter please do not hesitate to contact me on 020 7974 2813.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'H. Odoi', written over a light blue rectangular background.

Harry Odoi  
Capital Service Charge Officer  
Camden Council  
capitalservices@camden.gov.uk

